



## **TERMS OF PARTICIPATION - FAM 2017**

### **A- COSTS OF PARTICIPATION**

#### **1- For participants residing in the Canada.**

Three options according to the needs:

**Option A:** Participation in conferences and exhibitions: **free**

**Option B:** Participation with reservation of kiosk: **\$ 300**

**Option C:** Participation with reservation of special spaces/kiosk: **\$ 500**

#### **2- For international participants (from Africa and elsewhere)**

Participation fees are in the form of a \$1250 CAD package that includes:

- Reception at the airport and transfer airport-hotel in return;
- Local travel for the participation to conferences, exhibitions and guided tours;
- The identification of desired partners, the schedule of the meetings and the preparation of business meetings;
- Administrative costs

#### Remarks:

The cost of visa, air tickets and accommodation is the responsibility of the participant. Note that with the assistance of partners hotels, advantageous hosting rates are applied to participants.

## **B - CANCELLATION POLICY**

To confirm a booking, we require a deposit of 50% fees. However, payment of the full fees is required at least 2 months before the event, for international participants.

If for various reasons you must cancel your registration, please notify as soon as possible. Here are the cancellation conditions:

- Cancellation before May 22, 2017: 100% refund, except administrative fee that are 200\$ CAD
- Cancellation after May 22, 2017: no refund

For any cancellation, write an email to the Secretariat to the Organization: [secretariat@foireafricainedemontreal.com](mailto:secretariat@foireafricainedemontreal.com)

Note that the substitution of the participants are accepted until the holding of the event.

# REGISTRATION FORM - FAM 2017

## 1 - Identification

Name (enter the exact name): \_\_\_\_\_

Address: \_\_\_\_\_ Postal code: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

Tel.: \_\_\_\_\_ Telecopy (fax): \_\_\_\_\_ web site: \_\_\_\_\_

Person in charge of the folder: \_\_\_\_\_

\_Tel \_\_\_\_\_ Courriel \_\_\_\_\_

Activities or services offered: \_\_\_\_\_  
\_\_\_\_\_

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## 2- Expectations and needs:

### a- To meet a partner

If yes, specify the profile/type of partner (s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** It is important that you specify your expectations and needs when you register (preferably at least 3 months in advance). So, we'll have enough time to search for and find partners who are right for you.

### b - Attend conferences and do a presentation

(provide details if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**c- Other needs or wishes :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **3. Booking and payment**

-Fees per person : \_\_\_\_\_ \$CAD x \_\_\_\_\_ number = \_\_\_\_\_ (total)

- I'm paying to booking the amount of: \_\_\_\_\_ \$CAD

### **4 - Modes of payment:**

The only methods of payment accepted are:

-By cheque, to the order of the Foire Africane de Montreal

-By deposit in the bank account of the Foire Africane de Montreal